

The Oaktree Foundation

National Team



“The Oaktree Foundation is an outstanding advocate for increasing awareness among young people in Australia and overseas of development challenges. Its role in mobilising young people to tackle poverty – and to inspire them to believe that they can make a difference – is commendable.”

The Honourable Kevin Rudd MP
Foreign Minister of Australia

WHO IS OAKTREE?

The Oaktree Foundation is an aid and development organisation run by young people under the age of 26. We believe that education is the most powerful force we have to change the world. Oaktree takes action by partnering with developing communities to make educational opportunities reality.

We do this by supporting educational projects in developing communities, as well as bringing young people together to campaign on issues of global poverty in the Australian context.

In a world where people often only give token responses to poverty, Oaktree believes that young people can be leaders who don't just talk about change but create it. We believe that the key to making lasting change and breaking the poverty cycle is education. At the core of our work are our projects in developing communities. Oaktree partners with local organisations to provide educational opportunities to young people. Currently we support projects in four countries: East Timor, South Africa, Papua New Guinea and India. In Australia we support our projects through advocacy, fundraising and volunteer mobilisation.

ACHIEVEMENTS

Oaktree has had some notable achievements either individually or part of a coalition with other organisations. These include but are not limited to:

- In Australia, we have mobilised more than 10,000 supporters, run more than 300 conferences and speaking engagements and reached more than 150,000 people.
- We were the leaders behind the 2006 Make Poverty History Concert in Melbourne, the 2007 Make Poverty History Zero Seven Road Trip and the 2008 End Child Slavery Campaign.
- In 2007 the Oaktree Foundation was presented with the prestigious 'Free Your Mind' award at the MTV Music Awards.
- By now, Oaktree's Schools 4 Schools program has expanded to over 40 schools across Australia, and is one of the largest programs in the country engaging school students on issues of social justice
- We currently raise over \$400,000 annually to support educational projects in developing communities

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Queensland State Director



OAKTREE AUSTRALIA > Queensland State Director Position Description

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| Queensland State Director | National Team > Extended Leadership Team > |
| Job Outline | <p>The role of the Queensland State Director is to lead, inspire and grow the Queensland team in effective implementation of Oaktree initiatives. This role involves visioning for the strategic direction of Oaktree, with the National Extended Leadership Team, and then ensuring these initiatives are translated into the Queensland context. Working with some of the best young leaders around the country the Queensland State Director is the central communication point, which mobilises young people in Queensland to join the movement to end extreme poverty.</p> <p>Specifically, the Queensland State Director is responsible for:</p> <ul style="list-style-type: none"> • Working with the Queensland State Management Team to create a Queensland strategic plan utilising input from the National Extended Leadership Team. • Leading, training and developing the Queensland state management team with the Assistant State Director to ensure the effective leadership and growth of the Queensland branch • Overseeing the implementation of both advocacy and fundraising events which achieve the mobilisation of the Queensland community behind The Oaktree Foundation • Managing relationships with key external stakeholders and exploring opportunities for sponsorship and partnership • Overseeing the implementation of key Oaktree programs including Generate and Schools4schools. • Working with the National Chief Operations Officer to develop an understanding of Queensland's role in the national strategy |
| Key Performance Indicators | <ul style="list-style-type: none"> • Number of volunteers/supporters on the Queensland database • Success and quality of Campaign initiatives run in Queensland • Development of a cohesive, effective and dynamic team, assessed by quarterly performance reviews • Empowered and positive volunteer experience • Achievement of fundraising targets set by team • Impact on wider Queensland community, indicated by public presence (media, events, recognition, relationships) |
| Characteristics and skills required | <ul style="list-style-type: none"> • Outstanding leadership and management skills • Excellent oral and written communication skills • High level of personal organisation and efficiency • Willingness to take personal responsibility and use initiative to solve problems • Vision and passion • Integrity and humility • Ability to relate to people on a personal level and forge strong professional relationships |
| What you get out of it | <ul style="list-style-type: none"> • Experience managing a team • Experience developing strategy for your own business unit • Training in resilience, people management and task management • Experience and fun • Opportunity to contribute to the world |
| Opportunities for Growth | <ul style="list-style-type: none"> • Professional development program overseen by the Chief Operations Officer • Executive coaching by an experienced mentor • Opportunities to work with peak aid and development organisations |
| Time Commitment | <ul style="list-style-type: none"> • 25 – 30 hrs per week • Inclusive of meetings with state management team and whole team <p>A stipend, to be offered with this position, will be negotiated with the successful applicant.</p> |
| Reports to | Chief Operations Officer |

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Application Process



To Apply

All applicants are required to submit;

- A current CV of no more than 4 pages
- 2 references (written or verbal)
- A cover letter of no more than 2 pages, outlining the applicant's characteristics and skills.

For additional information about Oaktree and our initiatives, be sure to visit our websites;

- www.theoaktree.org Oaktree Foundation main website
- www.schools4schools.org Schools4Schools program website

Lodging an Application

Applications close at 5PM on the 30th of October. Shortlisted applicants must be available for interviews in the first week of November, and the successful candidate will begin an intensive induction period on November 20th.

It is also expected that the successful candidate will be available for the Oaktree Foundation's National Conference from the 2nd – 4th of December. The successful candidate will formally begin the role on the 5th of December.

Questions

Any questions or applications should be directed to the Chief Operations Officer – Claire Harman. Claire can be contacted at c.harman@theoaktree.org or on 0430 144 90.