

Schools4Schools Affiliate Director Position Information Pack

“The Oaktree Foundation is an outstanding advocate for increasing awareness among young people in Australia and overseas of development challenges. Its role in mobilising young people to tackle poverty – and to inspire them to believe that they can make a difference – is commendable.”

The Honourable Kevin Rudd MP
Former Prime Minister of Australia

WHO IS OAKTREE?

The Oaktree Foundation is one of Australia’s fastest growing and most dynamic international aid and development organizations. Entirely run by young volunteers under the age of 26, Oaktree has 85,000 members around Australia and has led some of Australia’s biggest poverty campaigns- including the 2006 **MAKEPOVERTYHISTORY** Concert in Melbourne, and the **MAKEPOVERTYHISTORY** Roadtrip campaigns in 2007 and 2010 which succeeded in securing bipartisan commitment to increasing foreign aid to \$4.3 billion. The Oaktree Foundation is also responsible for creating and running the hugely successful Live Below the Line campaign, and in 2012 will be orchestrating an incredibly exciting mass mobilisation which will see thousands of young Australians coming together and advocate for an increase in the government’s commitment to foreign aid.

Oaktree sees education as the key to enabling the world’s poorest individuals and communities to lift themselves out of poverty. As a result, Oaktree works across the Asia Pacific region – in places like East Timor, Cambodia and Papua New Guinea – to build schools, train teachers, and provide scholarships so impoverished children can attend school and much more.

ACHIEVEMENTS

Oaktree has had some notable achievements either individually or part of a coalition with other organisations. These include but are not limited to:

- In Australia, we have more than 85,000 members all of whom are playing their part in fighting to end extreme poverty.
- We’re internationally recognized through numerous awards for our high impact campaigning and incredible achievements. In 2010, we were awarded the International Youth Leadership Award for MDG action by the United Nations in New York and, in 2007 we were presented with the prestigious ‘Free Your Mind’ award at the MTV Music Awards.
- We were the leaders behind the 2006 **MAKEPOVERTYHISTORY** Concert in Melbourne, the 2007 **MAKEPOVERTYHISTORY ZEROSEVEN** Roadtrip, the 2008 End Child Slavery Campaign, and the 2010 **MAKEPOVERTYHISTORY** Roadtrip which culminated in the largest poverty focussed lobby day in Australia’s history.
- Our revolutionary fundraising and awareness campaign Live Below the Line has raised over \$2 million for fighting poverty in under 18 months, is backed by Hugh Jackman and has been launched internationally in the US and UK through our partners at the Global Poverty Project.
- We’ve raised over \$3.5 million to provide education to some of the most disadvantaged communities in the world – including building schools in East Timor, teacher training in Papua New Guinea.

Schools4Schools Affiliate Director

Schools4Schools Affiliate Director	National Team > Schools4Schools > Director
Job Outline	<p>The Co National Director (Affiliate) is required to work with the National Director (Partner Schools) to lead a unified team to realise the vision and strategic goals of Schools 4 Schools</p> <p>The National Director will be part of the Extended Leadership Team of the Oaktree Foundation and will work with this leadership team to ensure the delivery and implementation of an excellent program</p> <ul style="list-style-type: none"> • Managing the State Affiliate Managers • Managing the National Schools4Schools team with strategic oversight, operational planning, resource creation, evaluation and innovation • Managing the Schools4Schools State Summit National Coordinator • Coordinating the design, delivery and reflection of the Affiliate Schools Presentations • Working with the Oaktree Foundation Communications team to manager the Schools 4 Schools Commutation plan and delivery
Key Performance Indicators	<ul style="list-style-type: none"> • Number of students and schools taking part in State Summits • Number of students and schools taking part in Live Below the Line, and Mass Mobilisation • Development of the 2013 program • Brand presence and awareness in schools/ education sector • Number of schools in regional and lower socio economic schools engaged in program • Success and support of the national and state Schools4 Schools teams
Characteristics and skills required	<ul style="list-style-type: none"> • Operation planning and strategic oversight • Extremely well developed organisational skills • Ability to balance big picture issues with small day to day tasks • Good inter-personal skills • Problem solving ability • Stakeholder relationship management • Understanding of educational philosophy/ institutions • Project management skills
What you get out of it	<ul style="list-style-type: none"> • Management experience • Experience managing a team at a high level • Networking • Opportunity to work with high performing team (Extended Leadership Team) • Opportunity to further develop leadership skills • Opportunity to make a positive domestic and international contribution • Opportunity to gain first hand experience within an international aid and development organisation • Opportunity to develop a network of similarly passionate young people, make great friends- and have fun!
Time Commitment	<ul style="list-style-type: none"> • A minimum of 15 hours a week, including attendance at quarterly leadership retreats and training days • 18 month commitment to role • Stipend available
Reports to	Chief Operations Officer (Executive)

To Apply

All applicants are required to submit:

- A current CV of no more than 4 pages
- 2 referees (written or verbal)
- A cover letter of no more than 2 pages outlining the applicant's characteristics and skills.

For additional information about Oaktree and our initiatives, be sure to visit our websites:

- www.theoaktree.org The Oaktree Foundation main website
- www.livebelowtheline.com.au Live Below the Line website

Lodging an Application

Applications open at 9am on Wednesday the 25th January, and close at 5pm on Saturday the 18th of February

Any questions or applications should be directed to Kate Williams. Kate can be contacted at k.williams@theoaktree.org or on 0407 815 971.