

Generate Facilitator Position Information Pack

WHO IS OAKTREE?

The Oaktree Foundation is an aid and development organisation run by young people under the age of 26. We believe that education is the most powerful force we have to change the world. Oaktree takes action by partnering with developing communities to make educational opportunities reality.

In a world where people often only give token responses to poverty, Oaktree believes that young people can be leaders who don't just talk about change but create it. We believe that the key to making lasting change and breaking the poverty cycle is education. At the core of our work are our projects in developing communities. Oaktree partners with local organisations to provide educational opportunities to young people. Currently we support projects in four countries: East Timor, South Africa, Papua New Guinea and Cambodia. In Australia we support our projects through advocacy, fundraising and volunteer mobilisation.

THE STORY

In 2002, Hugh Evans lived and worked in the rural valley communities of KwaZulu-Natal, South Africa. Here he came to understand that bringing opportunity and hope to the community could only be achieved through a spirit of partnership. In 2003 Hugh and Nicolas Mackay founded The Oaktree Foundation to harness the potential of young people to reduce poverty and empower developing communities through education.

Oaktree grew from young people sitting in living rooms, cafes, school classrooms and church halls throughout Melbourne who were committed to building on this vision. Our first partnership was created with an organisation in South African called Sethani who wanted to build a community resource centre that would provide educational opportunity for 750 orphans and vulnerable children and this success has been replicated many times.

ACHIEVEMENTS

Oaktree has had some notable achievements either individually or part of a coalition with other organisations. These include but are not limited to:

- In Australia, we have more than 85,000 members all of whom are playing their part in the fight to end extreme poverty.
- We have been internationally recognized through numerous awards for our high impact campaigning and incredible achievements. In 2010, we were awarded the International Youth Leadership Award for MDG action by the United Nations in New York and, in 2007 we were presented with the prestigious 'Free Your Mind' award at the MTV Music Awards.
- We were the leaders behind the 2006 **MAKEPOVERTYHISTORY** Concert in Melbourne, the 2007 **MAKEPOVERTYHISTORY ZEROSEVEN** Roadtrip, the 2008 End Child Slavery Campaign, and the 2010 **MAKEPOVERTYHISTORY** Roadtrip.
- Our revolutionary fundraising and awareness campaign Live Below the Line has raised over \$2 million for fighting poverty in under 18 months, is backed by Hugh Jackman, and has been launched internationally in the US and UK through our partners at the Global Poverty Project.
- We've raised over \$3.5 million to provide education to some of the most disadvantaged communities in the world – including building schools in East Timor, teacher training in Papua New Guinea, vocational training for freed slaves in Ghana and HIV/Aids education in South Africa.

“The Oaktree Foundation is an outstanding advocate for increasing awareness among young people in Australia and overseas of development challenges. Its role in mobilising young people to tackle poverty – and to inspire them to believe that they can make a difference – is commendable.”

The Honourable Kevin Rudd MP
Former Prime Minister of Australia

The Oaktree Foundation



Position Available

Victorian Generate Facilitator

Generate is Oaktree Foundation's key university student engagement program that equips, develops and provokes young people to realise their potential to effect change. Running from March until October, Generate is a weekly program that teaches aid and development concepts, develops communication and project management skills, and empowers Generators to make a meaningful change in the world.

Piloted in 2008, Generate has empowered over 400 young people aged between 18 and 26 to make more than just small changes. In 2012, Generate will mobilise 250 university-aged students to actively campaign in their communities. Our aim is for Generate participants to become dedicated and effective agents of change, through exposure and engagement with these central tenets of the program.

Development Literacy

[Developing an understanding of, and an ability to critically think, about the complex issues associated with global poverty, and how the aid and development sector responds to these issues]

Toolkit

[Undertaking a structured and experiential learning process where Generators learn the necessary skills to act for change – having their voice heard, influencing the peers, and gaining support]

Self Empowerment

[Through exploring their motivations, capabilities and sense of place, Generators become aware of their capacity to create significant positive change]

Foundations of Oaktree

[Understanding Oaktree's vision and unique approach to leading a movement for change in Australia and beyond, and how they are a part of that process]

Community

[Generators are part of a committed and supportive community of like-minded individuals.]

As a Generate Facilitator in Victoria you will assist the State Generate Manager in coordination and delivery of the program to an excellent standard. This involves working with the State Generate Manager and co-facilitators to deliver a slick, comprehensive and engaging 2012 program and build a dynamic and supportive cohort of young people.

State teams will have the opportunity to innovate and deliver activities unique to their state's Generate program, while there will also be activities designed by the National Curriculum Team that states will be required to run.

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	State Generate Team > Generate Facilitator
Job Outline	<p>Specifically, a Generate Facilitator is responsible for:</p> <ul style="list-style-type: none"> • <i>Program Delivery</i> – Working to fulfil the 5 Key Principles of Generate in weekly Generate sessions; practising sessions outside of meetings to then deliver in weekly Generate sessions according to National and State Learning Objectives • <i>Curriculum Creation</i> – Working with the State Generate Manager to develop modules in order to achieve State Learning Objectives • <i>Participant Support</i> – Mentoring and directing participants throughout their seven month journey from mid March to mid October • <i>Team Ownership</i> – Build a sense of community by arranging opportunities for social interaction and networking • <i>Personal Learning</i> – Educating themselves on current issues of aid, development and poverty
Key Performance Indicators	<ul style="list-style-type: none"> • Number and retention of Generators throughout the program • Quality of curriculum delivery • Attendance at Generate team meetings and retreats • Achievement of Generate fundraising targets • Impact of Generate on the wider community • Effective transition of Generate participants into further opportunities
Skills required	<ul style="list-style-type: none"> • Experience and skill in facilitation and team building • High level of personal organisation and efficiency • Excellent oral and written communication skills • Excellent leadership skills • Vision and passion, integrity and humility
What you get out of it	<ul style="list-style-type: none"> • Leadership experience • Experience implementing a targeted program with measurable outputs • Extensive training in facilitation • Opportunity for meaningful involvement in the aid and development sector • Personal development in a supportive and challenging environment • Opportunity to develop a network of similarly passionate young people, who too are passionate about making a positive contribution to society and changing the world, and, you'll have fun!
Time Commitment	<ul style="list-style-type: none"> • 7-10 hours per week - including emails, phone calls and team meetings • This is inclusive of 4 hours of meetings, including regular weekly meetings with the State Generate Team and weekly Generate sessions • Attend bi-annual National Generate Retreats • We are looking for individuals who can make a two year commitment to the position, however this may be negotiated
Reports to	Victorian Generate Manager

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To Apply

All applicants are required to submit;

- A current CV of no more than 4 pages
- 2 referees (written or provided)
- A cover letter of no more than 2 pages, outlining the applicant's characteristics and skills.

For additional information about Oaktree and our initiatives, be sure to visit our websites;

- www.theoaktree.org Oaktree Foundation main website
- www.livebelowtheline.org Live Below the Line website

Lodging an Application

Applications close 5pm Friday September 23rd 2011. All applications must be received in full by this time at h.lamb@theoaktree.org.

All applicants will be notified of their progress shortly following the close of applications. Shortlisted applicants will be expected to be available for interviews during the week commencing 26th September, and the successful candidate would be expected to be available to begin training and induction during October.

Questions

Hugo Lamb

Victorian State Director

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